

## Changes in the billing of the Business Account.

Dear Supplier,

As communicated during the implementation phase of the SAP Business Network platform, and after nearly 3 years of its operation, **there will be an adjustment to the commercial conditions for suppliers who hold an Enterprise Account and transact with Petrobras.**

**The Enterprise Account is subject to transaction fees for transactions made with Petrobras starting from 02/07/2025.**

The fees are composed of the number of transactions made on the platform and an annual subscription fee (details are available in [SAP Fees](#)). These amounts, when applicable, will be paid directly to SAP, **without any mediation by Petrobras.**

**It is important to note that the Standard Account will continue to be available to supplier users at no additional cost.**

**If you decide to maintain your Enterprise Account, now subject to the aforementioned usage fees, no further action is required.** The invoices associated with the use of your account, according to the rules published on the [SAP Business Network website](#), will be automatically sent by SAP.

**If you choose to migrate to the Standard Account, at no cost, you must:** Access the platform > Click on profile (your initials in the upper right corner of the screen) > Convert to standard account > Check eligibility now > Convert now.

**IMPORTANT: To avoid charges on transactions made on the SAP Business Network platform starting from 02/07/2025, this action must be completed by 30/07/2025.**

If you have any questions or need further clarification, please contact the [SAP Ariba Help Center](#).

Thank you for your attention!